

University of Calgary

Institutional Learning and Teaching Plan Task Force

Terms of Reference

Mandate

The University of Calgary is a research-intensive institution committed to supporting and encouraging all forms of scholarship in a rich learning and teaching environment, and a robust Institutional Learning and Teaching Plan is essential to ensuring the continuous improvement of this environment. Accordingly, the mandate of the Learning and Teaching Plan Task Force is to develop, for eventual consideration and endorsement by the General Faculties' Council (GFC), an Institutional Learning and Teaching Plan that will inform and guide the University's actions and investments in support of learning and teaching and thereby deepen our commitment to the principles espoused in *Academic Foundations*.

Goals

The University of Calgary Learning and Teaching Plan will provide guidance for all academic and learning support units as they undertake the planning of teaching and learning activities. The plan will emphasize what is expected in teaching and learning, specifying ways in which these expectations might be achieved. Finally, the plan will provide an academic framework to guide future consideration of infrastructure, resource and policy decisions related to learning and teaching.

Scope of the Task Force's Responsibilities

The Task Force will outline

- a vision for learning and teaching at the University of Calgary;
- priorities aligned with those core values;
- principles to guide the implementation of the vision and priorities;
- existing impediments to student success and teaching effectiveness;
- opportunities to enhance learning and teaching at the University of Calgary;
- goals and key performance indicators, targets and responsibilities to measure our progress in improving the learning and teaching environment; and
- recommendations for infrastructure, resource and policy requirements to ensure the successful implementation of identified goals.

Process

The Task Force will

- review recent research on learning and teaching that will inform an academic framework for learning and teaching and provide a rigorous underpinning for both the recommendations of the Task Force and the future planning in support of those recommendations;
- review existing institutional structures, processes and data that are pertinent to undergraduate and graduate learning and teaching environments and experiences;
- consult widely with academic and support staff, students and members from the external community to develop an understanding of the range of existing opinions and experiences on matters related to learning and teaching at the University of Calgary;
- consult with those who have expertise in various matters related to individual, collective and institutional learning processes and practices to identify more clearly the range of possibilities to which the University of Calgary might aspire; and
- engage with academic and learning support units during the development of the recommended plan.

Timeline

February-May:	internal and external consultation; review of relevant research literature and other available relevant data
June-September:	initial development of the plan; internal and external review of, and consultation on, drafts of the plan
October-November:	initial presentations of the plan at the University Planning Committee (UPC) and GFC (for discussion); further development of the plan; second presentations of the plan at UPC and GFC (for approval)

University of Calgary

Institutional Learning and Teaching Plan Task Force

Membership

Task Force Chair: Dennis Sumara (Dean, Faculty of Education)

Task Force Members: Kelly Goss (Graduate Students' Association)

Ayodeji Jeje (Associate Dean, Teaching and Learning, Schulich School of Engineering; Chair, Learning and Instructional Development Subcommittee of the Academic Program Committee)

Meg Martin (Vice-President, Academic, Students' Union)

Clem Martini (Faculty of Fine Arts; Chair, Teaching and Learning Funding Committee)

Leanne Morrow (Libraries and Cultural Resources)

Leslie Reid (Faculty of Science; Tamaratt Teaching Professor in Geoscience)

Ann Tierney (Vice-Provost, Students)

Support: Theresa Abel (Provost's Office)